

Tullahoma Police Department

Field Training Skills Checklist

Phase 1

The following subjects will be covered during the 1st phase of the FTO Program.

Dates from: \_\_\_\_\_\_\_\_\_\_\_\_\_ to:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
|  |  |
| Trainee Name: (Last, First, Badge #) | F.T.O. Name: (Last, First, Badge #) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Trainee  Initial | Trainee  Date | F.T.O  Initial | F.T.O  Date |
| 1. Departmental Introduction |  |  |  |  |
| 1. Organizational Structure |  |  |  |  |
| 1. TPD General Orders & Administrative Forms & Sites |  |  |  |  |
| 1. Power DMS: Login and Policies Reviewed |  |  |  |  |
| 1. Timesheets, Leve Slips |  |  |  |  |
| 1. Rackspace Email Login & Use |  |  |  |  |
| 1. Criminal Justice Portal Login & Use |  |  |  |  |
| 1. Titan Login & Use |  |  |  |  |
| 1. Evidence.com |  |  |  |  |
| 1. Mission Statement and Core Values |  |  |  |  |
| 1. Introduction to the FTO Program & Materials |  |  |  |  |
| 1. Uniforms and Appearance |  |  |  |  |
| 1. Key Locations |  |  |  |  |
| 1. Municipal Offices: Police Department, City Hall, City Shop, City Codes, Impound Lot |  |  |  |  |
| 1. Judicial Offices: Judicial Commissioner, District Attorney, Courthouse, Justice Building, Public Defender |  |  |  |  |
| 1. State Offices: DCS, Probation & Parole |  |  |  |  |
| 1. Medical: Vanderbilt Harton & Unity Medical Center |  |  |  |  |
| 1. Map Orientation: Zones, Limits, and frequented Locations |  |  |  |  |
| 1. Tullahoma Animal Control |  |  |  |  |
| 1. Tullahoma Public Works |  |  |  |  |
|  |  |  |  |  |
| 2. Radio Procedure |  |  |  |  |
| 1. 10 Codes |  |  |  |  |
| 1. Phonetic Alphabet |  |  |  |  |
| 1. Radio Procedures |  |  |  |  |
| 3. Reporting |  |  |  |  |
| 1. Winsoms Reporting |  |  |  |  |
| 1. Introduction to Winsoms |  |  |  |  |
| 1. Incident Reports |  |  |  |  |
| 1. TIBRS |  |  |  |  |
| 1. Property: Collecting, Packaging, Documentation |  |  |  |  |
| B. Titan Accident Reports |  |  |  |  |
| 1. Necessary Information |  |  |  |  |
| 1. Tow In form |  |  |  |  |
| 1. Owner Operator Forms |  |  |  |  |
| 1. Accident Cards |  |  |  |  |
| 4. Basics of Law Procedure |  |  |  |  |
| 1. Federal Laws |  |  |  |  |
| 1. State Statutes |  |  |  |  |
| 1. Municipal codes |  |  |  |  |
| 5. Police Actions & Forms |  |  |  |  |
| 1. Detention |  |  |  |  |
| 1. Arrest with a Warrant |  |  |  |  |
| 1. Arrest without a Warrant |  |  |  |  |
| 1. Affidavit for Arrest Warrant |  |  |  |  |
| 1. Citation in Lieu of Arrest- General Sessions |  |  |  |  |
| 1. Citation into Municipal Court |  |  |  |  |
| 1. Warning |  |  |  |  |
| 1. Field Interview |  |  |  |  |
| 1. Ban Notice |  |  |  |  |
| 6. Use of Force |  |  |  |  |
| 1. General Orders |  |  |  |  |
| 1. Use of Force Reporting |  |  |  |  |
| 1. Caselaw |  |  |  |  |
| 1. Firearms |  |  |  |  |
| 1. Firearms Training |  |  |  |  |
| 1. Handgun Qualification |  |  |  |  |
| 1. Rifle Qualification |  |  |  |  |
| 1. Issued Handgun & Rifle |  |  |  |  |
| 1. Taser Training |  |  |  |  |
| 1. Chemical Spray Training |  |  |  |  |
| 1. Vehicle Operations |  |  |  |  |
| 1. Vehicle Equipment & Maintenance Inspection |  |  |  |  |
| 1) Radar Certification |  |  |  |  |
| 1. General Orders for Emergency Traffic |  |  |  |  |
| 1. General Orders for Pursuit Policy |  |  |  |  |
| 1. Case Law |  |  |  |  |
| 8. Radio Traffic |  |  |  |  |
| 1. Ten Codes |  |  |  |  |
| 1. Phonetic Alphabet |  |  |  |  |
| 9. First Aid |  |  |  |  |
| 1. Basic First Aid |  |  |  |  |
| 1. CPR Training |  |  |  |  |
| 1. Tourniquet Application |  |  |  |  |
| 1. Narcan Training |  |  |  |  |
|  |  |  |  |  |

The training material was reviewed with me and I acknowledge receipt of the training.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Trainee Badge # Date | F.T.O. Badge # Date | F.T.P. Coordinator Badge # Date |